# Government of Bihar
## State Board of Technical Education
ACADEMIC CALENDAR SESSION 2023
(EVEN) SEMESTER (2nd, 4th & 6th Sem.)

| Sl. No. | Name of Activity | Proposed Dates and Months |
|---------|------------------|---------------------------|
| 01. | **Commencement of Academic Session** | 25 / 04 /2023 |
| 02. | • Issuance of Library books<br>• Preparation of Students detail & Lesson Plans in Teacher Diaries and Interaction with students by respective Teachers to discuss Course Outcomes. | 25 / 04 /2023 |
| 03 | Semester Enrolment | 02/05/23 to 08/05/23 |
| 04 | One day technical excursion of all classes | Minimum one in a semester. To be arranged as per institute calendar. |
| 05 | Verification of Lesson Plan compliance & Teachers Diaries by HOD's & Principal | Monthly |
| 06 | Display of attendance of students by faculties of all Branches | Every Month. |
| 07 | Communication to Parents/Guardians of students regarding attendance record and Sessional | Monthly |
| 08 | Expert Lecturer | One Lecture per month per Branch |
| 09 | Webinars/Seminars /debate/ quiz contest etc. | Every Saturday |
| 10 | Academic interaction of Principal with Faculty members and students | Every Saturday |
| 11 | Commencement of $2^{nd}, 4^{th}$ & $6^{th}$ Semester classes | 25 / 04 /2023 |
| 12 | **$1^{st}$ Class Test for ($2^{nd}, 4^{th}$ & $6^{th}$ sem.)** | 20 /05 / 23 & 27 / 05 / 23 |
| 13 | Display of $1^{st}$ Class Test marks and identification of weak students for extra classes | 23 / 05 / 23 & 30 / 05 / 23 |
| 14 | Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students | 27 /05 / 23 & 31 / 05 / 23 |

| 15 | 2nd Class Test for ($2^{nd}$, $4^{th}$ & $6^{th}$ sem. ) | 15 / 07 / 23 & 22 / 07 / 23 |
|----|----|----|
| 16 | Display of 2nd Class Test marks and identification of weak students for extra classes. | 18 / 07 / 23 & 25 / 07 / 23 |
| 17 | Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students | 22 / 07 / 23 & 29 / 07 / 23 |
| 18 | **International Youth Day celebration** | 12 / 08 / 23 |
| 19 | **Independence Day celebration** | 15 / 08 / 23 |
| 20 | 3rd Class Test for ($2^{nd}$, $4^{th}$ & $6^{th}$ sem. ) | 19 / 08 / 23 & 26 / 08 / 23 |
| 21 | Display of Class Test marks and identification of weak students for extra classes. | 22 / 08 / 23 & 29 / 08 / 23 |
| 22 | Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students | 26 / 08 / 23 & 02 / 09 / 23 |
| 23 | 4th Class Test for ( $2^{nd}$, $4^{th}$ & $6^{th}$ sem.) | 02 / 09 / 23 & 09 / 09 / 23 |
| 24 | Display of Class Test marks and identification of weak students for extra classes. | 04 / 09 / 23 & 12 / 09 / 23 |
| 25 | **Teachers' Day Celebration** | 05 / 09 / 23 |
| 26 | Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students | 09 / 09 / 23 & 13 / 09 / 23 |
| 27 | **Hindi Diwas Celebration** | 14 /09 / 23 |
| 28 | **Engineer's Day Celebration** | 15 /09 / 23 |
| 29 | Value Added Courses for the students | (NPTEL/MOOCS/CISCO/ST/KYP etc.) Throughout the Semester |

13/4/23

| 30 | Submission of Semester Exam Fee | 04 / 09 / 2023 to 09 / 09 / 2023 |
|---|---|---|
| 31 | Submission of Exam Form Sem. Wise<br>i) 2nd Semester------------------------ 18 / 09 / 2023<br>ii) 4th Semester------------------------ 19 / 09 / 2023<br>iii) 6th Semester------------------------ 20 / 09 / 2023 | |
| 32 | Admit Card Download | 22 / 09 / 2023 |
| 33 | Commencement of Sem. Examination | 25 / 09 / 2023 to 07 / 10 / 2023 |
| 34 | Practical Exam Schedule | 09 / 10 / 2023 to 12 / 10 / 2023 |
| 35 | Semester Break | 13 / 10 / 2023 to 15 / 10 / 2023 |
| 36 | Maintenance work/repair of machinery equipment etc | During Semester break and during vacation. |
| 37 | Commencement of New Session | 16 / 10 / 2023 |

## Note: -

1. If the proposed date of certain activity happens to be a holiday, next working date shall be taken as date of activity.
2. Mentor for admitted students:
   Each faculty deputed as mentor for 15-20 students at the time of their admission shall be in continuous association with the students for their proper guidance in academics, training, placement etc.
3. Communicate the attendance status of each month to students and parents i.e., attendance if less than 75%.
4. Medical leave as per Medical Performa only.
5. The institute must ensure that proper record of all activities is maintained so that the same can be verified by the Board.
6. Emphasis to be given on the following activities for overall development of students:

   - Improving communication skills, soft skills, presentation skills, motivating Lecturers, organizing educational tours, trekking, rock climbing, rafting, mountaineering etc.
   - Organizing entrepreneurship development program, alumni meetings, industrial visits, career counselling, job fair, improving, pedagogy/teaching learning process etc.
   - Extra Classes for weaker students to reduce dropout rate and to improve pass percentage.
   - Women's Grievance Redressal & Counselling Cell.

7. Additional activities for Polytechnics:
   - Aadhar Card enrolment for all students and faculty
   - Institute level cultural and sports meet (As per Institute/State Calendar)
   - State level sports meet
   - To facilitate the students to get their passport issued
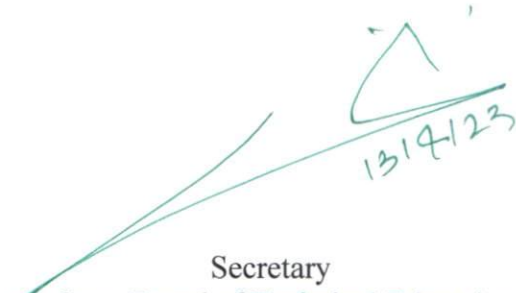   - NSS Club, Startup Club, Student's club, I T Club

23/4/23.

# Teaching Days for the Even Semester 2023

| Day/Month | April (2023) | May (2023) | | | | | June (2023) | | | | | July (2023) | | | | | | Aug. (2023) | | | | | Sep. (2023) | | | | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Monday |  | 1 | 8 | 15 | 22 | 29 |  | 5 | 12 | 19 | 26 |  | 3 | 10 | 17 | 24 | 31 |  | 7 | 14 | 21 | 28 |  | 4 | 11 | 17 | 16 |
| Tuesday | 25 | 2 | 9 | 16 | 23 | 30 |  | 6 | 13 | 20 | 27 |  | 4 | 11 | 18 | 25 |  | 1 | 8 | 15 | 22 | 29 |  | 5 | 12 |  | 15 |
| Wednesday | 26 | 3 | 10 | 17 | 24 | 31 |  | 7 | 14 | 21 | 28 |  | 5 | 12 | 19 | 26 |  | 2 | 9 | 16 | 23 | 30 |  | 6 | 13 |  | 15 |
| Thursday | 27 | 4 | 11 | 18 | 25 |  | 1 | 8 | 15 | 22 | 29 |  | 6 | 13 | 20 | 27 |  | 3 | 10 | 17 | 24 | 31 |  | 7 | 14 |  | 15 |
| Friday | 28 | 5 | 12 | 19 | 26 |  | 2 | 9 | 16 | 23 | 30 |  | 7 | 14 | 21 | 28 |  | 4 | 11 | 18 | 25 |  | 1 | 8 | 15 |  | 14 |
| Saturday | 29 | 6 | 13 | 20 | 27 |  | 3 | 10 | 17 | 24 |  | 1 | 8 | 15 | 22 | 29 |  | 5 | 12 | 19 | 26 |  | 2 | 9 | 16 |  | 15 |
| Total | 5 | 4 | 6 | 6 | 6 | 3 | 0 | 0 | 0 | 0 | 0 | 1 | 6 | 6 | 6 | 5 | 1 | 5 | 5 | 5 | 6 | 3 | 2 | 4 | 4 | 1 | 90 |

**Color representation**

| HOLIDAY | Event CELEBRATIONS | Summer Vacation |
|---|---|---|

13/4/23

Dated:

Secretary
State Board of Technical Education
Bihar, Patna

# Academic Calendar 2023-24

| Sl. No. | For Technical Institutions<br>(Not applicable for Standalone PGDM / PGCM Institutions) | Schedule<br>for A/Y 2023-24 |
|---|---|---|
| 1. | Last Date of Granting or Refusing Approval by AICTE | 10$^{th}$ June, 2023 |
| 2. | Final date of Granting approval after appeal | 30$^{th}$ June, 2023 |
| 3. | Last Date for Grant of Affiliation by University / Board | 31$^{st}$ July, 2023 |
| 4. | Last Date for Cancellation of Seats for Technical Courses with FULL Fee Refund | 11$^{th}$ September, 2023 |
| 5. | Last Date up to which First Year Students can be Admitted Against Vacancies | 15$^{th}$ September, 2023 |
| 6. | Last Date for Commencement of Classes for First Year Students of Technical Courses | 15$^{th}$ September, 2023 |
| 7. | Last Date for Lateral Entry Admission to Second Year Courses for Newly Admitted Students | 15$^{th}$ September, 2023 |
| **For Standalone PGDM / PGCM Institutions** | | |
| 1. | Last Date of Granting or Refusing Approval by AICTE to Standalone PGDM / PGCM Institutions | 10$^{th}$ June, 2023 |
| 2. | Final date of Granting approval after appeal | 30$^{th}$ June, 2023 |
| 3. | Last Date for Cancellation of Admission for Courses in PGDM / PGCM Institutions including FULL Fee Refund | 11$^{th}$ September, 2023 |
| 4. | Last Date for Admission to courses in PGDM / PGCM Institutions | 15$^{th}$ September, 2023 |
| **Institutions with ODL / Online Programme(s) / Course(s)** | | |
| 1. | Last Date for Grant of Approval to Institutions Offering ODL/Online Course(s) | As per UGC Policy |
| 2. | Last Date for Admission to Courses in Open and Distance Learning / Online Learning Mode (First Session) | |
| 3. | Last Date for Admission to Courses in Open and Distance Learning / Online Learning Mode (Second Session) | |

Member Secretary,
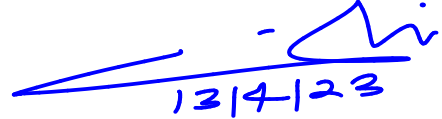AICTE

Memo No. :-    866                          /Patna, Dated :-      13/04/2023

Copy to :- 1) Secretary, Department of Science & Technology, Bihar, Patna for Kind Information.

2) Director, Department of Science & Technology, Bihar, Patna for Kind Information.

3) Principal, All Govt. Polytechnic / Govt. Women's Polytechnic and Private Polytechnic for Strict Implementation.

4)  Sri Milind Anand, Programmer, SBTE Patna for uploaded on SBTE website and other Social Media.

Secretary,
State Board of Technical Education,
Bihar, Patna.